



Destruction Management

Increasing regulations, customer demands for the protection of their information and the need to have an efficient and effective means of destroying records makes secure shredding an essential part of your records management program.

Central Filing provides a secure and effective means of shredding documents and destroying electronic media such as computer tapes and discs which are no longer needed.



Our trained staff complies with strict security practices to ensure that the chain of custody for documents, computer tapes, CD's and other electronic media is unbroken. We provide you with a certificate of destruction which gives you a legal audit trail.

Count on Central Filing for the secure destruction of your business records.

- Selected by top law firms, international firms and local businesses
- Now offering scanning and digital services
- New! Document Vault
- Guaranteed delivery times
- Member of ARMA International

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